

## Friends of Bendigo Botanic Gardens Inc.

71 Napoleon Crescent, White Hills 3550  
Samuel Gadd Centre, Bendigo Botanic Gardens

### Committee Meeting Minutes

**Date:** 16.02.2021

**Time:** 9:30 am

**Place:** Via a zoom meeting due to the 5-day (13<sup>th</sup>–17<sup>th</sup> Feb) lockdown.

**Chairperson:** Anne Bridley

Present: Pam Sheean, Anne Bridley, Annie Clark, Judy Milner, Lindy Sloan, Jan Bobin

Apologies: Jan Orr

Minutes of previous meeting held Tue December 15<sup>th</sup>, 2020

That the minutes of the previous meeting are a true and accurate record:

Moved: Judy Milner

Seconded: Jan Bobin

Accepted

#### Business Arising:

1. Bendigo Bank donation: The Project Completion report has been finalised by Pam. An invoice from City of Greater Bendigo for the tree planting has been received, accepted and paid.
2. Progress on Website Planning: Pam has received a reply and quote from Wordsworth in Ballarat. A Zoom meeting was held with Caolan O'Connor from Regional Business Toolkit and Pam and Lindy, regarding our proposed website requirements and a quote is to be forwarded.

**New Members:** 1 new member - Ian Cross - (Paid membership and also made a donation)

Moved: Annie Clark

Seconded: Judy Milner

Accepted

That the Friends of Bendigo Botanic Gardens accept the above applicant to be a member of the club.

#### Reports

#### Correspondence Report for the 9<sup>th</sup> December, 2020 to 10<sup>th</sup> February, 2021 – Pam Sheean

##### Email

IN	FROM	DETAILS
09.12.20	Jan & Rod Orr	Response to Illustrators St Arnaud Exhibition information
11.12.20	Joan Sullivan	Response to Illustrators St Arnaud Exhibition information
14.12.20	Lyn Hamilton	Apology for December meeting
15.12.20	Annie Clark	November Finance Report
17.12.20	AAFBG	AAFBG e-news; edition 80, 16th December
17.12.20	BSG	Bendigo Sustainable Living Festival information
18.12.20	Pam Sheean	Photo from Echuca Custom House Gallery opening
20.12.20	Judy Milner	Notice of proposed Growing Friends walk around the gardens
21.12.20	Lisa Chesters	Expressions of Interest open for Stronger Communities Grants
21.12.20	Adel Urie	Response from WordsWorth web site creators
22.12.20	Bendigo Copy Centre	Printing ready to collect & New Year closure dates
22.12.20	Adel Urie	Further information re proposed web site
23.12.20	Michael Terrett	Response to invitation to speak at AGM
23.12.20	Business Victoria	COVID Safe Summer regulations

01.01.21	Bendigo Bank	Request for Grant Project Completion Report
01.01.21	Graeme McCrabb	Garden visitor request for plant information
05.01.21	Lindy Sloan	Possible promo photo for our web site
05.01.21	Judy Milner	Addition to AGM agenda
06.01.21	Pam Sheean	Scanned Espress Printers receipt for Project Report
08.01.21	Janice Banyard	Request for information re history of the gardens
13.01.21	Lindy Sloan	fwd Proposed web site information from Regional Business Toolkit
15.01.21	AAFBG	AAFBG e-news; edition 81, 15 <sup>th</sup> January
15.01.21	Lisa Chesters	Reminder re closing date for Stronger Communities grant
15.01.21	Anne Bridley	Response re request for a quote for Grant Project completion report
19.01.21	BSG	Further information re Bendigo Sustainable Living Festival
27.01.21	Michael Terrett	Confirmation of attendance at AGM in February
27.01.21	FBBG Illustrators	Response to request for confirmation of exhibition participation
29.01.21	Annie Clark	Latest Membership list
29.01.21	AAFBG	Handbury Award nomination information
31.01.21	Anne Bridley	Presidents Report, 2019-20
31.01.21	Rosemary Davies	Notification of postal address
31.01.21	Aaron Lindsay	Confirmation of attendance at AGM
31.01.21	Caolan O'Connor	Zoom meeting invitation
01.02.21	Pam McDiarmid	Response to exhibition participation request
02.02.21	Anne Bridley	Amended President's Report & Treasurer's Report
02.02.21	Don Leversha	Apology for FBBG AGM
02.02.21	AAFBG	AAFBG e-news; edition 82, 2 <sup>nd</sup> February
08.02.21	Lyn Hamilton	Apology for FBBG AGM
08.02.21	BSG	Update on Sustainable Living Festival

OUT	TO	DETAILS
12.12.20	FBBG Committee	December Meeting Agenda & AGM Nomination forms
18.12.20	FBBG Members	December Meeting Minutes and News Page
21.12.20	Bendigo Copy Centre	December Minutes for printing
22.12.20	FBBG Members	Notice of FBBG AGM & Nominations forms
22.12.20	Michael Terrett	Invitation to give presentation at FBBG AGM
24.12.20	Aaron Lindsay	Invitation to give presentation at FBBG AGM
05.01.21	Anne & Judy	Draft agenda for February AGM
05.01.21	Kirstie Paterson	Request for invoice for tree planting grant
05.01.21	Annie Clark	Request for Espress Printers receipt
07.01.21	Catherine Hayman	Notification of collection & sale of art works after Echuca exhibition
07.01.21	Jan Orr	Notification of sale of cards
08.01.21	FBBG Members	AGM documentation
13.01.21	Kirstie Paterson	Fwd information request from gardens visitor
14.01.21	Anne Bridley	Request for quote for Bendigo Bank Project Completion report
14.01.21	Pam Sheean	Documents required to complete the online Project requirements
14.01.21	Lindy Sloan	FBBG aims and objectives for web site project
16.01.21	FBBG Committee	Notification of Pam's absence for next 10 days
27.01.21	Aaron Lindsay	Reminder re invitation to speak at FBBG AGM
27.01.21	FBBG Illustrators	Request for confirmation of participation in St Arnaud Exhibition
27.10.21	Michael Terrett	Acknowledgment of acceptance to speak
02.02.21	Anne Bridley	Amendments to President's Report
02.02.21	Aaron & Michael	Final arrangements for presentation at FBBG AGM
02.02.21	FBBG Members	Final reports & notice of guest speakers at FBBG AGM
08.02.21	Pam Sheean	FBBG AGM attendance sheet for printing
10.02.21	Lindy Sloan	Fwd WordsWorth web site information
10.02.21	Judy Milner	Fwd request for history information



3. Gardens Staff Report: Nil
4. **Growing Friends Report:** Judy Milner – We will need to draw up a roster for returning to the gardens. There is a limit of 5 Nursery workers and 5 outdoor workers. Anne, Judy and Annie to get together with Kirstie to plan the return ASAP, when current lockdown is eased.
5. **Botanical Illustrators Report:** Pam Sheean reported on the progress of the forthcoming exhibition at the St Arnaud Railway Hub. This exhibition is titled “Naturally Inspired” and will run from the 10<sup>th</sup> April to the 7<sup>th</sup> June, 2021. We are sharing the exhibition with Nick Truscott’s Friday Group, and will have a great range of art works on display in differing styles and mediums.
6. **Walks and Talks Report:** Pam has had a request from the Garden Club for a tour on the 17<sup>th</sup> March, these details will be forwarded to Judy and Kirstie. Annie and Judy reported on a visit by the Probus Club of Strathfieldsaye on 14<sup>th</sup> January. They were surprised to see numbers of almost 50 attending. Judy gave a talk on the history of the Gardens and Annie gave a talk on the Illustrators group. Information re membership of FBBG was also handed to the Probus members.
7. **Dovyalis Report:** Judy Milner. More articles are required and need to be received by end of March. There are already proposed articles from Pam, Eric and Judy. Pam will also contribute an article on the recent Botanical Illustrators exhibitions, past and future.

That the reports be accepted:

Moved: Annie Clark                      Seconded: Lindy Sloan                      Accepted

### **General Business**

1. Planning for the return of The Growing Friends after COVID: Anne, Judy & Annie will organise a meeting with Kirstie to draw up rosters and put in place any other requirements. This meeting will occur when the current lockdown is eased. Our return is planned for 1<sup>st</sup> Tuesday in March and is still to be confirmed.
2. Upcoming St Arnaud Railway Hub Exhibition: Pam – see Botanical Illustrators Report
3. Recognition of long-standing past committee members – specifically Jane Cleary, Lyn Hamilton and Eric Wilkinson; who are valued recently retired members of our committee.

Annie’s suggestion of a morning tea was agreed by all. Annie is to also approach the Bendigo Copy Centre regarding having certificates designed for presentation. Pam suggested maybe a set of guidelines could be put in place for granting Life Membership; and Anne Bridley also suggested recognition for Outstanding Service to the club, needed to be acknowledged.

4. After Lockdown it was suggested that free guided walks of the gardens could be organised for members and the public, in order to get the Friends “Up and Going” again.

Anne Bridley thanked everyone for their attendance.

Meeting closed at 10.00 a.m.

**Next meeting:** Tuesday 16<sup>th</sup> March, 2021 at 9.30am. This meeting is planned to be at the Pavilion in the Heritage Gardens, unless restrictions prevent us from doing so.