

Friends of Bendigo Botanic Gardens Inc.

71 Napoleon Crescent, White Hills. 3550

Date: Tue 20th April 2021

Time: 9.30 am

Location: Samuel Gadd Centre, Bendigo Botanic Gardens

Chairperson: Anne Bridley

Present: Pam Sheean, Anne Bridley, Annie Clark, Judy Milner, Lindy Sloan, Jan Bobin, Kirsty Paterson, Delene Comerford

Apologies: Jan Orr, Kevin Shanahan

Minutes of previous meeting held Tue 16th March, 2021

That the minutes of the previous meeting are a true and accurate record:

Moved: Delene Comerford

Seconded: Annie Clark

Accepted

Business Arising from the Minutes:

1. Proposed web site progress: Pam – Decision was made to postpone seeking further information while we ensure we have some sufficient support with technical knowledge. Pam and Lindy will liaise to work on the proposed web site content. A note will be added to the monthly News Page asking if any Friends or family who are tech minded, maybe interested in assisting with the set up and ongoing maintenance.

2. Model Rules: Anne B – no further work has been done

New Members: Nil. Several New Member forms have been sent out by Annie following recent enquiries received. Those members who have not renewed their membership will be removed from the membership list at the end of April.

Reports

1. Correspondence: Pam Sheean

Dates: 10th March, 2021 to 17th April, 2021

Email

IN	FROM	DETAILS
10.03.21	Kirstie Paterson	Apology for March Meeting
10.03.21	Anne Bridley	Agenda item for March Meeting
10.03.21	Matt Jackel	Response to Web site proposal review request
10.03.21	Nina Cunningham	Draft Nth Central Regional Catchment Strategy
12.03.21	Kevin Churchill	Membership query
12.03.21	Annie Clark	Latest Membership details

12.03.21	Annie Clark	Response to new membership query
14.03.21	Michelle Pollard	BSG SLF – Jerry Coleby-Williams Tour request
14.03.21	Lindy Sloan	Confirmation of Friends publicity information
15.03.21	Liam Sibley (CGB)	Confirmation of tour details
15.03.21	Kirstie Paterson	Limited return of the Illustrators to Samuel Gadd Centre
16.03.21	Annie Clark	Finance Report February 2021
16.03.21	Lisa Chesters	EOI open for Volunteer Grants
16.03.21	Annie Clark	Amended Membership details
16.03.21	GCA	Copy of FBBG Insurance Certificate
17.03.21	Annie Clark	Draft membership renewal reminder letter
17.03.21	Jan Bobin	Draft March Meeting minutes
17.03.21	AAFBG	E-News 17 th March
18.03.21	Joy Clusker	St Arnaud Exhibition planning
18.03.21	Jenny James	Membership renewal details
21.03.21	Audrey Baillie	Response to St Arnaud Artworks list
22.03.21	Caolan O'Connor	Thanks for update on Website proposal decision
22.03.21	Liam Sibley (CGB)	Acknowledgement of Friends BSG tour participation
25.03.21	Kirstie Paterson	Update on easing of Covid restrictions
26.03.21	Connect Greater Bgo	Response regarding Friends content addition to site
29.03.21	Kirstie Paterson	Notice of Aaron Lindsay's resignation
29.03.21	Bgo Copy Centre	Problem with printing members renewal letter
01.04.21	BGANZ	Botanic Gardens Day 21 information & marketing kit
01.04.21	AAFBG	E-News 1 st April
04.04.21	AAFBG	Notification of AGM 12 th April
06.04.21	GCA	March Readings
16.04.21	Aaron Lindsay	Update on his resignation and thanks to the Friends

OUT TO DETAILS

09.03.21	FBBG Committee	FBBG draft March meeting agenda & Correspondence Report
09.03.21	FBBG Committee	Web site proposal quotes and information for meeting
09.03.21	Matt Jackel	Assistance request to review web site information
12.03.21	Annie Clark	Fwd: Membership inquiry
12.03.21	FBBG Committee	March meeting agenda & previous minutes
15.03.21	FBBG Committee	Fwd: request for Friends to help with Jerry Coleby-Williams tour
15.03.21	Michelle Pollard (BSG)	Confirmation of Friends assisting with tour
15.03.21	Liam Sibley (CGB)	Confirmation of Friends assisting with tour
16.03.21	Kirstie Paterson	Request for clarification re dates for Illustrators return
16.03.21	FBBG Illustrators	Notification of limited return on Saturdays
16.03.21	GCA	FBBG Insurance query
17.03.21	FBBG Illustrators	Roster for return to the gardens
18.03.21	FBBG Members	Fwd: AAFBG e-news 17 th March

18.03.21	FBBG Committee	Details of proposed Plant Sale meeting with Kirstie
18.03.21	FBBG Members	Membership renewal reminder
20.03.21	Annie Clark	Fwd: Membership renewal
21.03.21	Liam Sibley (CGB)	Change of guide for Jerry Coleby-Williams tour
21.03.21	Caolan O'Connor	Notification of Committee decision re website quote
21.03.21	Audrey Baillie	St Arnaud Exhibition artworks list
21.03.21	FBBG Members	FBBG March meeting minutes & News Page
22.03.21	Raillery Hub	Final St Arnaud Exhibition artworks list
26.03.21	FBBG Illustrators	Easing of restrictions & full return to Gardens
26.03.21	Bgo Copy Centre	FBBG March Minutes, NewsPage & reminder letter
29.03.21	Bgo Copy Centre	Amended renewal reminder letter for printing
06.04.21	FBBG Members	Fwd: AAFBG e-news 1 st April
06.04.21	Pam Sheean	Exhibition artworks list for printing
17.04.21	FBBG Members	Fwd: GCA March Readings

Special note re Aaron Lindsay's resignation from council – A formal Thank you to be sent to Aaron for his assistance to the Friends during his time.

Moved: Annie Clark Seconded: Delene Comerford Accepted

Postal Mail

IN

19.04.21 Carrol Hilson Request for information regarding trees in the gardens

OUT

06.04.21 FBBG Members with no email FBBG March Meeting Minutes, News Page

In addition to the circulated correspondence report, the letter received by the Friends requesting information on the largest and oldest trees in the gardens has been answered by Jane Cleary.

That the correspondence as circulated be accepted:

Moved: Pam Sheean Seconded: Jan Bobin Accepted

2. Treasurers Report for March 2021: Annie Clark

Opening balance at 1/03/21	\$ 8,608.30
Receipts	
Membership	30.00
Plant sales	65.00
Botanical Illustration	00.00
Publications	00.00
Donation/Grant /Walks	00.00
Dovyalis	00.00
Total receipts	\$ 95.00

Expenses

NIL

Total Expenses	\$ 00.00
Closing Balance at 31/03/21	\$ 8,703.30 (Illustrator's account \$ 194.38)

<u>Total Funds at 31/03/21</u>	<u>\$ 8,703.30</u>
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That the Treasurers report be accepted:

Moved: Annie Clark Seconded: Delene Comerford Accepted

Accounts for Payment

1.	Lindy Sloan - Advertiser account	\$98.09
2.	Bendigo Copy Centre	\$62.40
3.	Annie Clark - gift for Kirstie	\$38.80
4.	Annie Clark - tea supplies for Illustrators	\$28.54

That the accounts for payment be accepted

Moved: Kirstie Paterson Seconded: Jan Bobin Accepted

3. **Gardens Staff Report:** Kirstie Paterson

Prior to Kirstie giving her report, Anne presented her with a gift for her "out of hours" assistance with the Plant sale.

There is a Parks & Leisure Australia conference in Bendigo today with a tour of the GFTF during the afternoon.

Kirstie thanked Anne and Annie for their assistance when a member of the public fell and was injured last week.

Annuals to be planted this week pending availability of plants.

Central Hub commencement has been put back again until June. Project tenders came in under estimate, which means that all landscaping surrounding the Centre will be able to be completed.

Kirstie has updated the Friends information on the Gardens web page re tours – her number has been added as contact for tour requests. Kirstie is happy to conduct tours and will advise the Friends via Pam as secretary, when tours are to happen so that members can assist and as a form of training extra members as guides.

Judy mentioned how Kirstie was required to leave the Jerry Colby-Williams tour repeatedly to attend to other matters that day and how a small vehicle e.g. Electric Golf Cart would be very helpful in getting around. A suggestion that the Friends should be able to contribute towards such a vehicle was made – Kirstie stating that she has put forward similar requests to council in the past – maybe our offer could help push the idea forward. All agreed.

4. Growing Friends Report: Judy Milner – Following the very successful sale, we are now back to doing cuttings. There are a good number of attendees although extra help for weeding would be appreciated.
5. Botanical Illustrators Report: Pam Sheean – Great to be back on Wednesday mornings and Saturdays. The return has been great for the social contact and motivation for many of the group.

The exhibition at St Arnaud, organised by Audrey Baillie and others was worth the effort. Pam returned on the Saturday for the opening and was very pleased with the final displays and the attendance which resulted in two paintings being sold in the first few hours and more have sold since. Many comments were received on the high quality of the work. The exhibition is open till the end of May – Friends members are encouraged to visit.

6. Walks and Talks Report: As covered in Kirstie's report.
7. Dovyalis Report: Judy Milner - This edition has 8 pages almost ready for editing.

That the reports be accepted:

Moved: Annie Clark

Seconded: Delene Comerford

Accepted

General Business

1. New Members feedback from the ABC advert and Lindy's interview. Some people who are full time workers enquired if the Friends have any weekend activities in which they could participate. We will think about this over the next month and put a note on the news page for interested parties to assist. Maybe the return of Saturday sales and some potting activity could be thought about, if there is enough interest.
2. Review of Plant Sale: Very successful sale with approximately \$4,400 raised. A special thanks to those who helped on the day. Estimate of numbers of 225 signed in with the contact sheet and probably the same number using the QR code. More helpers were needed on the back gate – but overall, given the large numbers everyone was happy with the result. Annie asked many where they heard about the sale and radio, word of mouth and social media were the most popular answers.
3. Notice Board: The notice board on front wall of The Samuel Gadd Centre needs updating. Committee members will investigate next Tuesday and replace any items that have faded and add new ones.
4. National Botanic Gardens Day (BGANZ) – 30th May – Do we want to do any activities? Suggestions – Guided walks – to check with Kirstie; The Illustrators could do a display and maybe some plant sales could be held during this time. There will be more discussion next meeting.

Other Business arising

Labelling of plants in GFTF: Anne Bridley and Jane Cleary will have a look and make note of any labels required.

Anne Bridley thanked everyone for their attendance.

Meeting closed at 10:35a.m.

Next Meeting: Tues May18th 2021 at 9:30am at the Samuel Gadd Centre, Bendigo Botanical Gardens

