

Friends of Bendigo Botanic Gardens Inc.
71 Napoleon Crescent, White Hills. VIC 3550

FBBG Committee Meeting Minutes

Date: Tue 20th July 2021

Time: 9.30 am

Location: Via zoom

Chairperson: Anne Bridley

Present: Pam Sheean, Anne Bridley, Annie Clark, Judy Milner, Lindy Sloan, Jan Bobin, Kirstie Paterson

Apologies: Delene Comerford, Jan Orr, Kevin Shanahan

Minutes of previous meeting held Tue 18th May 2021.

That the minutes of the previous meeting are a true and accurate record:

Moved: Annie Clark Seconded: Jan Bobin Accepted

Business Arising:

1. Further **Website progress:** A formal quote from WordsWorth Communicating provides a total cost of \$1,136.00 with an ongoing annual maintenance fee of \$286.00. This includes small updates and support for keeping the website current and secure. Lindy and Jan are happy to manage updates with assistance from any other volunteer that may come on board.

Motion that we accept the quote from WordsWorth Communicating for \$1,136.00

Moved: Pam Sheean Seconded: Annie Clark Accepted

2. **Certificate of Currency:** Pam has put a copy of our insurance certificate in the Samuel Gadd centre. Judy will put a copy on the wall.

3. **Investigations re debit/credit card** for FBBG account: Annie advised the meeting was cancelled due to Covid Lockdown and she will wait until current lockdown is over before making another appointment at the bank.

New Members: 2 new members Sue Malley and Lyn Winn

That the Friends of Bendigo Botanic Gardens accept the above applicants to be a member of the club.

Moved: Annie Clark Seconded: Judy Milner Accepted

Reports:

1. Correspondence Report: Pam Sheean

Dates: 12th May to 13th July, 2021

EMAIL

IN	FROM	DETAILS
12.05.21	Deb Clemson	Request for Garden tour for Catherine McAuley College
12.05.21	SLV	New method for magazine deposit
13.05.21	SLV	Query re missing deposit copy of Dovyalis
18.05.21	Annie Clark	Finance Report April 2021
19.05.21	Rose Curnow	Garden tour enquiry
20.05.21	Jan Bobin	Draft May meeting minutes
27.05.21	Kirstie Paterson	Covid lockdown details
27.05.21	Lindy Sloan	Event cancellation notifications
04.06.21	AAFBG	e-ucalypt news June 1 st
04.06.21	BGANZ	The BOTANIC GARDENER magazine, issue 56
05.06.21	Roslyn Coffee	Plant donation offer
07.06.21	Annie Clark	Latest membership data
10.06.21	Kirstie Paterson	Return to the Gardens information
11.06.21	Mark Jones	Aussie Gardener magazine & website offer
16.06.21	GCA	Biennial Convention registration form
17.06.21	AAFBG	Eucalypt Magazine May 21
20.06.21	Rose Curnow	Follow-up re tour request
21.06.21	AAFBG	Invoice for payment
23.06.21	GCA	June Bulletin
24.06.21	Kirstie Paterson	Covid update & Special Meeting invitation
24.06.21	Jim Rolfe	Invitation to Rotary meeting
26.06.21	AAFBG	2022 Eurobodella Conference poster
29.06.21	Adel Urie	Formal website quote
01.07.21	Jonathon Magrath	Media request
01.07.21	AAFBG	e-ucalypt news July 1 st
05.07.21	Kim Ross	Invitation to Sod Turning/ Media event
07.07.21	GCA	Garden Club Readings
09.07.21	CGB	Domestic Animal Management request for feedback
12.07.21	Annie Clark	Membership renewal information

OUT	TO	DETAILS
15.05.21	FBBG Committee	Draft May meeting agenda & Correspondence Report
18.05.21	Lindy Sloan	Botanic Gardens Day media information
26.05.21	FBBG Members	May Meeting Minutes and News Page
26.05.21	Bgo Copy Centre	May Minutes ready for printing
27.05.21	FBBG Members	COVID lockdown details
27.05.21	Adel Urie	Request for further information re website creation
04.06.21	FBBG Members	COVID restrictions update

05.06.21	FBBG Members	Fwd -The BOTANIC GARDENER magazine, issue 56
07.06.21	Kirstie Paterson	Fwd – Plant donation offer
09.06.21	FBBG Members	Fwd – e-ucalypt news 1 st June
10.06.21	FBBG Members	Return to the Gardens update
22.06.21	FBBG Members	Fwd – AAFBG Eucalypt magazine
22.06.21	Adel Urie	Follow-up & costing request for website
25.06.21	FBBG Committee	Invite to Special Meeting – June 30 th
25.06.21	Annie Clark	Fwd – Rotary meeting invitation
25.06.21	FBBG Members	GCA Bulletin June
30.06.21	AAFBG	Confirmation of Friends contact details
07.07.21	FBBG Committee	Fwd – Invitation to Central Hub media event
07.07.21	Kim Ross	Acknowledgment & thanks for Central Hub invitation
12.07.21	FBBG Members	Fwd – e-ucalypt news 1 st July
12.07.21	Rose Curnow	Follow-up & update re proposed garden tour

POSTAL MAIL

IN	FROM	
June/July	Magazines	GCA Our Gardens

OUT	TO	
10.06.21	FBBG Members with no email	FBBG May Meeting Minutes, News Page

That the correspondence as circulated be accepted:

Moved:	Pam Sheean	Seconded:	Jan Bobin	Accepted
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2. **Treasurers Report:** Annie Clark

Opening balance at 1/05/21	\$ 12,711.07
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Receipts

Membership	45.00
Plant sales	1,340.00
Botanical Illustration	1,332.00
Publications	00.00
Donation/Grant /Walks	00.00
Dovyalis	00.00
Transfer?	3.45
Total receipts	\$ 2,720.45

Expenses

P. Sheean - postage	19.80
Artists payments	1,065.00
Total Expenses	\$ 1,084.80
Closing Balance at 30/06/21	\$ 14,346.72 (Illustrator's account \$ 473.38)
Total Funds at 30/06/21	\$ 14,346.72

That the Treasurers report be accepted:

Moved: Annie Clark Seconded: Lindy Sloan Accepted

Accounts for Payment:

1. Judy Milner - pots \$183.43
2. Bendigo Copy Centre \$18.10
3. AAFBG - subs \$50.00

That the accounts for payment be accepted

Note: Judy to be reimbursed for ordering 2 sizes of pots from Garden City Plastics as they were urgently needed.

Moved: Annie Clark Seconded: Pam Sheean Accepted

3. Gardens Staff Report: Kirstie Paterson

We are under lockdown conditions again and are not sure how long this will be in place. Information will be sent through as soon as it is available. As a result; tours that were planned are now cancelled. These included Passions & Pathways with students and some Probus clubs. An October tour is planned by Pakenham Probus and some assistance will be required from Friends providing it proceeds. More details will be available closer to the time.

There is lots of maintenance and mulching going on at the moment.

The Central Hub work has started – the underground tanks being installed this week.

Plants are being ordered for March 2022 planting. Some assistance from the Friends with this work would be appreciated– all pending on the progress of the building.

A new Parks and Open Space manager has been appointed: Chris Mitchell will start on August 23rd. We look forward to learning of his plans and ideas for the gardens.

4. Growing Friends Report: Judy Milner

There is a good roll up of members each week. The Saturday plant sales of bare rooted Cannas and Irises have been successful, with more sales than Tuesdays. A few new members have attended, which is pleasing to see. We are happy with the progress being made and have enough cuttings coming on, with the Gardens staff bringing extras to be done. It's also good to have space in the plant pen for transferring pots that are not yet ready for sale. Let's hope current lockdown is short.

5. Botanical Illustrators Report: Pam Sheean

Not a lot on at the moment, we are following up on the planning for a small exhibition at a local Motel in September /October. Some members of the group are already prepared with having works framed. The St Arnaud exhibition was worthwhile with 3 framed works sold, a couple of unframed works and lots of cards, plus the additional advantage of added promotion for the Friends

6. Walks and Talks Report: Not a lot on at the moment as per Kirstie's report. Jane Cleary has been requested for a tour in October, which she has agreed to do.

Judy and Jan spoke at St Pauls Uniting Church recently regarding our work.

7. Dovyalis Report: Judy Milner

The Council have previously provided us with support for printing and distribution of Dovyalis. It is felt that we are in the position to cover these costs ourselves due to the reduced costs with electronic distribution. All agreed that it will save time for the small amount involved.

Articles are required for the next edition due by September.

That the reports be accepted:

Moved: Lindy Sloan Seconded: Annie Clark Accepted

General Business:

1. A Special Meeting was called on Wednesday June 30th regarding the Central Hub; principally to advise that the historic Mulberry Tree that was a focus of the Central Hub planning is not healthy enough to be retained and will need to be removed. Discussions and research regarding a replacement tree have taken place. A slice of the mulberry tree will be saved, varnished and be displayed with an explanatory plaque in the new building. Cuttings have also been taken. A question re the possible use of part of it as a sculpture was answered and Kirstie is not confident that would be possible due to rot.

2. Pam has registered for eDeposit with the State Library Victoria. This is the new method of serial deposit required for copies of our newsletter, Dovyalis.

3. Domestic Animal feedback – Pam will complete this on behalf of the Friends as there are sections regarding on/off leash of pets in parks and public areas. She will check with Kirstie.

4. Next Annual General Meeting: Ann Bridley proposed our AGM to be held in the Edwardian Pavilion on Tuesday 9th November at 10:00 am (time for people to arrive). This will allow for social distancing if still required. Kirstie will book the area. Judy asked that people think about a Guest speaker as we need the something extra at the meeting to offer those members that don't participate in the propagation and illustrators groups.

Other business

5. Jane Cleary advised Judy of the presence of an Owl in the gardens – she spent some time watching it. Others may like to know this.

6. Annie asked for approval for proceeding with Audit of the 2020-21 accounts. – all agreed.

7. Next meeting in 2 months – September 21st

Ann Bridley thanked everyone for their attendance.

Meeting closed at 10:06 a.m.

Next Meeting: Tuesday 21st September, 9.30am at the Samuel Gadd Centre, Bendigo Botanical Gardens.

