

Friends of Bendigo Botanic Gardens Inc.

71 Napoleon Crescent, White Hills 3550
Samuel Gadd Centre, Bendigo Botanic Gardens

Committee Meeting Minutes

Date: Tuesday, 21st May, 2024 @11:30 am

Location: Samuel Gadd Centre

Present: Jan Bobin, Judy Milner, Annie Clark(in chair), Joy Clusker, Mandy Scott, Helen Musk, Kirstie Paterson, Anne Aston

Apologies: Pam Sheean, Lyn Winn, Lindy Sloan, Deb Degenhardt.

Minutes of previous meeting held 16th April,2024.

That the minutes of the previous meeting are a true and accurate record:

Moved: Mandy Scott Seconded: Joy Clusker Accepted

Business Arising:

- 1. Participation in the APS Flower show** – as Pam was not present at the meeting it was felt that there is time for organising this at future meetings.
- 2. Next stage of the Master Plan** – Mandy Banks hasn't replied to any of our emails. Kirstie will follow up and contact her for some input.
- 3. Sculpture donation to the Gardens** - Kirstie will follow up on the master plan and the processes required for installation of any sculptures in the gardens – particularly the Heritage section. Some ideas were discussed e.g. a “bird nest” in the area where the Bird Aviary was removed from or other small bird sculptures. Ground structures for large sculptures are already in place in the GFTF – the sculptures included in the GFTF plans are likely to be more expensive than what the Friends can afford.
- 4. Sister organization arrangement with Friends of Ballarat Botanic gardens** – the committee agree with this – Pam to follow up with any further contact necessary.
- 5. 25th Anniversary of FBBG next year – planning** – A booking has been made for a retrospective exhibition at Dudley House in October 2025. Cost will be in excess of \$1000 but there are grants available for assistance with this – application to be made at the appropriate time. Other ideas put forward – a possible Sculpture Exhibition in the gardens; a workshop on propagation put on by the Friends; a workshop by the Illustrators group. More discussion at future meetings.

New Members: Catherine Hayman rejoined

That Friends of Bendigo Botanic Gardens accept the above applicant to be member of the club.

Moved: Annie Clark Seconded: Judy Milner Accepted

Reports:

Correspondence: Helen Musk & Judy Milner

Received

DATE	FROM	SUBJECT
17.04.24	Jacqui Hogan	Remittance Advice attached
18.04.24	Jan Bobin	Draft Minutes attached
19.04.24	BGANZ	Botanic Gardens Day News
20.04.24	gardenclubs	Insurance invoice/receipt
23.04.24	Grants Hub	Grant available to support Disability attendance
24.04.24	DEECA	Volunteering Bulletin
24.04.24	Bot Gardens Con..	24 hours left of Green Match fund...
26.04.24	BGANZ	How will you celebrate Botanic gardens day?
30.05.24	Community grants Hub	Climate Smart Grants
30.05.24	Aust Garden History Soc	Confirm your subscription to Newsletter
30.05.24	Judy Milner	Doyvalis No 19 revised
01.05.24	BGANZ	BGANZ partners with Longwood Gardens
01.05.24`	Google Calendar	Now shows events from gmail

01.05.24	Kirstie Paterson	Tour booked by Visitor Centre
01.05.24	Anne Aston	Re: Tour Booked at Visitor Centre
02.05.24	Judy Milner	Re: Dovyalis No 19 for transmission
02.05.24	Kirstie Patterson	Re: Tour booked by Visitor Centre
02.05.24	Eefje Deprez	School Group Tour Rates
03.05.24	BGANZ	Botanic Gardens Webinar Series Launched
03.05.24	Garden Clubs	Insurance certificate attached
05.05.24	Pam Sheean	Email to Mandy Banks
06.05.24	Bendigo Copy Centre	Re: Copying for FBBG
06.05.24	Bendigo Copy Centre	Re: Copying for FBBG
07.05.24	Anna Savage	Automatic reply: Dovyalis 19
07.05.24	Andrea Metcalf	Automatic reply: Dovyalis 19
10.05.24	Community Grants Hub	Justice Reinvestment
10.05.24	BGANZ	Webinar recording available
10.05.24	Bot Gardens Conservation	BGCI launches Consortium
13.05.24	Ned Support	Forgot Password
13.05.24	National eDeposit	Your Summary Dovyalis
13.05.24	Aust Garden History Soc	AGHS National E News Future Direction
13.05.24	Jo Ritale	Ned Publisher Survey
17.05.24	BGANZ	Webinar Recordings available
18.05.24	ATO	Annual self-review reporting obligation

Sent

DATE	TO	SUBJECT
19.04.24	Jan Bobin	Fwd: Remittance advice attached
20.04.24	Judy, Pam, Jan	Fwd: Garden Clubs Insurance Invoice/Receipt
23.04.24	Pam	Draft Minutes
24.04.24	Judy, Pam	Fwd DEECA Volunteering Bulletin
25.04.24	FBBG Members	DEECA Volunteering Bulletin
26.04.24	FBBG Members	Dovyalis and Minutes from April Meeting
02.05.24	Pam Sheean	Re: BGANZ partners with Longwood
04.05.24	Kirstie Paterson	Fwd: School Groups Tour Rates
04.05.24	Bendigo Copy Centre	Copying for FBBG
07.05.24	Bendigo Copy Centre	Re: Copying for FBBG
07.05.24	Mandy Banks	Invitation from FBBG
07.05.24	Dovyalis Subscribers	Dovyalis 19
07.05.24	Pam, Judy	Fwd: State Library request
07.05.24	Pam, Judy	Fwd: Monkey Puzzle seeds
13.05.24	Pam Judy	Fwd: Councillor candidate information session

That the correspondence as circulated be accepted:

Moved: Jan Bobin Seconded: Joy Clusker Accepted

2. **Treasurers report:** Jan Bobin

FBBG Finance report for period 1/4/24- 30/4/2024

Opening Balance		\$ 17,114.15
Income :		
Plant Sales	\$ 892.50	
Membership	\$ 15.00	
COGB Grant	<u>\$ 2,000.00</u>	
	\$ 2,907.50	
Expenses:		
Materials - Pots, Labels, Hats	\$ 601.15	
Admin - AAFBG, printing, Donation	\$ 249.85	
Admin : Bank Charges (Tyro Fees)March	\$ 12.71	
Botanical Illustrators - reimbursements	\$ 190.50	
Admin - GCA Insurance	\$ 167.65	
Admin - Defibrillator Purchase	\$ 2,300.00	

8. Website activity: Pam Sheean

FBBG website usage statistics May 2024

Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Jan 2024	303	322	899	3,898	1.27 GB
Feb 2024	477	517	1,329	3,800	1.07 GB
Mar 2024	367	410	870	4,086	1.43 GB
Apr 2024	342	394	4,598	8,179	1.53 GB
May 2024	384	440	936	3,759	1.13 GB
Jun 2024	73	78	96	359	147.50 MB
Jul 2024	0	0	0	0	0
Aug 2024	0	0	0	0	0
Sep 2024	0	0	0	0	0
Oct 2024	0	0	0	0	0
Nov 2024	0	0	0	0	0
Dec 2024	0	0	0	0	0
Total	1,946	2,161	8,728	24,081	6.58 GB

That the reports be accepted:

Moved: Helen Musk Seconded: Judy Milner Accepted

General Business:

1. Botanic Gardens Day Sunday 26th May. – Nothing has been organized for the day. Tours will be available on Saturday as normal.
2. Update on the Samuel Gadd project – No response to our emails has been received from Anna or Mandy. Kirstie will attempt contact to see where we are up to.
3. Defibrillator has been purchased and installed in the Samuel Gadd centre. We will request a brief education session with Kirstie on one of our Tuesday mornings soon.

With no further business, Annie Clark thanked everyone for their attendance.

Meeting closed at 12:45 pm.

Next Meeting: Tues 16th July, 2024 at Samuel Gadd Centre.