

Friends of Bendigo Botanic Gardens Inc.

Committee Meeting Minutes

Date: Tuesday 15th February, 2022.

Time 11:30 am

Location: Outside the Samuel Gadd Centre, Bendigo Botanic Gardens

Present: Pam Sheean, Anne Bridley, Judy Milner, Lindy Sloan, Jan Bobin, Kirstie Paterson, Gerry Cox, Anne Aston (new member)

Apologies: Delene Commerford, Annie Clark

Minutes of previous meeting held Tuesday December 21st, 2021

That the minutes of the previous meeting are a true and accurate record:

Moved: Pam Sheean Seconded: Kirstie Paterson Accepted

Business Arising:

1. Acquisition of EFTPOS machine – Pam advised that the machine is up and running. It is easy to use and she will prepare a short list of instructions for weekend users.
2. Model Rules information request – Pam advised that the cheque we sent has not yet been presented, however, the Certificate of Incorporation and Model rules are now available on the website. Anne Bridley will investigate and check the current rules and report to the next meeting. Any amendments will cost \$187.10.

New Members: Anne Aston; Deb Degenhardt; Lynette Sommerfeld

Moved: Gerry Cox Seconded: Judy Milner Accepted

That the Friends of Bendigo Botanic Gardens accept the above applicants to be members of the club.

Reports:

Correspondence: Pam Sheean

Dates: 15 December 2021 to 8 February 2022

Email

| IN | FROM | DETAILS |
|----------|-------------|---------------------------------------------------------|
| 15.12.21 | FBallaratBG | Invitation to 40 th anniversary celebrations |
| 20.12.21 | AAFBG | e-ucalypt News; ed. 99 |
| 21.12.21 | Annie Clark | Finance Report November 21 |
| 21.12.21 | Lindy Sloan | Photos for news page |
| 21.12.21 | Judy Milner | Growing Friends update December 21 |
| 22.12.21 | Annie Clark | Accounts for payment |

| | | |
|----------|------------------|--------------------------------------------------------------|
| 22.12.21 | Don Leversha | fwd: Chris Rockley workshop information |
| 28.12.21 | Jan Bobin | Draft December Meeting minutes |
| 02.01.22 | AAFBG | e-ucalypt News; ed. 100 |
| 03.01.22 | Annie Clark | Application for Bendigo Bank Tyro EFTPOS |
| 05.01.22 | Anne Bridley | Notification of email change |
| 07.01.21 | BGANZ | 7 th Global Botanic Gardens Congress notification |
| 09.01.22 | Annie Clark | Latest membership information |
| 11.01.22 | Judy Milner | AAFBG Awards nomination |
| 17.01.22 | Annie Clark | Updated membership information |
| 17.01.22 | FBallaratBG | Postponement of 40 th celebrations |
| 18.01.22 | Annie Clark | Updated welcome letter |
| 19.01.22 | Community Grants | Change of website |
| 19.01.22 | Judy Milner | Information for Garden Guides |
| 23.01.22 | Camp Australia | School Holiday Booking request |
| 30.01.22 | Judy Milner | Growing Friends return to the gardens |
| 31.01.22 | Lindy Sloan | Website management |
| 31.01.22 | Sophia Ciralo | Acknowledgement of EFTPOS application |
| 01.02.22 | Lindy Sloan | Draft guidelines for website management |
| 01.02.22 | Annie Clark | Information and login re EFTPOS application |
| 03.02.22 | BGANZ | BCARM Plant Forum webinar 10.2.22 |
| 04.02.22 | BGCI | Accreditation standards update |
| 07.02.22 | Peter Cox | Eaglehawk Dahlia Spectacular plant market stall |
| 07.02.22 | Judy Milner | Growing Friends update for February |
| 08.02.22 | Garden Clubs Aus | Acknowledgement of receipt insurance renewal forms |

OUT TO DETAILS

| | | |
|----------|-------------------|-------------------------------------------------------|
| 14.12.21 | FBBG Committee | Draft December meeting agenda & Correspondence Report |
| 14.12.21 | Annie Clark | New member information |
| 15.12.21 | Anne Bridley | fwd: Friends Ballarat Botanic Gardens invitation |
| 19.12.21 | FBBG Committee | December Meeting agenda and previous meeting minutes |
| 23.12.21 | FBBG Members | fwd: AAFBG e-ucalypt News ed. 99 |
| 23.12.21 | FBBG Illustrators | Botanical Illustrators update |
| 05.01.22 | FBBG Members | December Meeting Minutes & News Page |
| 05.01.22 | Bgo Copy Centre | December Minutes for printing |
| 15.01.22 | FBBG Members | fwd: AAFBG e-ucalypt News ed.100 |
| 15.01.22 | Annie Clark | New member information x 2 |
| 24.01.22 | Kirstie Paterson | fwd: Camp Australia Booking request |
| 24.01.22 | Bgo Copy Centre | FBBG Garden Guide information for printing |
| 28.01.22 | TYRO | FBBG EFTPOS application |
| 28.01.22 | Jennifer Read | Confirmation of FBBG guest speakers |
| 08.02.22 | Garden Clubs Aus | Insurance renewal forms |

POSTAL MAIL

IN FROM

| | | |
|-----|-----------|---------------------------------------------------|
| Jan | Magazines | Our Garden & The Gardens; Summer 2021-22 editions |
| Jan | TYRO | EFTPOS application returned to sender |

OUT TO

15.01.22 FBBG Members with no email Dec Meeting Minutes & News Page

That the correspondence as circulated be accepted:

Moved: Pam Sheehan Seconded: Lindy Sloan Accepted

2. Treasurers Report: prepared by Annie Clark, presented by Pam Sheean

Due to the unavailability of the Treasurers report at the December meeting, the following resolution that the November Treasurers report be passed first:

Moved: Kirstie Paterson Seconded: Gerry Cox Accepted

December 2021-January 2022 Report

Opening balance at 1/11/21 \$ 17,740.55

Receipts

| | |
|------------------------|----------|
| Membership | 240.00 |
| Plant sales | 2,394.00 |
| Botanical Illustration | 00.00 |
| Publications | 00.00 |
| Donation/Grant /Walks | 126.00 |
| Dovyalis | 00.00 |

Total receipts \$ 2,640.00

Expenses

| | |
|---------------------|--------|
| Consumer affairs | 60.10 |
| GCA - subs and mag | 95.00 |
| Bendigo Copy Centre | 239.75 |

Total Expenses \$ 394.85

Closing Balance at 31/11/21 \$ 19,985.70 (Illustrator's account \$ 218.38)

Total Funds at 31/11/21 \$ 19,985.70

That the Treasurers report be accepted:

Moved: Jan Bobin Seconded: Kirstie Paterson Accepted

Accounts for Payment:

Garden City Pots \$154.31

Consumer Affairs \$ 45.10

Bendigo Copy Centre \$100.80

Reimbursement for Chairs \$139.96

That the accounts for payment be accepted

Moved: Judy Milner Seconded: Lindy Sloan Accepted

3. Gardens Staff Report: Kirstie Paterson

Michael Terrett, Project Officer for the Hub project has resigned and left the position. Joshua Owens is temporarily filling the position. A new Project officer is yet to be appointed. The Project is on track and now scheduled for an early opening at the end of April, although it is doubtful that planting will be completed by that time. Kirstie flagged she may need assistance from the Friends for the planting, however it is uncertain if that will be allowed while it remains a construction site.

Chrysanthemum Sales – CGB is considering a change in the way it holds plants for the following year and have invited the Friends to sell the plants directly from the Conservatory after the display is finished, most likely the week after Mother's Day. This is for the Friends to discuss and decide closer to the time.

BGANZ has received a grant to develop a data base for the recording of collections in Botanic Gardens. Bendigo Botanic gardens have volunteered to be a part of this, so in the future, plants can be recorded on the data base as they are planted in the gardens. Kirstie will give a demonstration of the data base for the Friends once this is completed.

Melbourne Botanic Gardens are partnering with The Department of Education and Training to run the Designed by Nature Biomimicry Program for Primary and Secondary schools. Regional Botanic Gardens have been invited to participate and interested members of the Friends group will be invited to attend when the program runs; most likely during Term 3 with more information available closer to the date.

Thank you notes have been received from the students of Lake Bolac PS following their tour late last year.

Husqvarna has approached the gardens requesting to trial a new GPS version of the Robotic Mower they have developed. Kirstie accepted the offer for the GFTF, as the current robotic

mowers have limitations due to underground wiring. This will be the only trial outside of Husqvarna's own headquarters.

Events: Summer in the Parks have free concerts most Fridays during February. Still busy with Wedding bookings. The Bendigo Sustainability Festival will be held on Sunday March 27th following last year's successful event.

Following a question from Anne Bridley regarding the use of plastics e.g. confetti during these occasions, Kirsty advised that users are advised against using plastics at the time of booking, policing this is another matter.

A casual worker is currently assisting the gardens staff and recruitment is in progress for an apprentice.

4. Growing Friends Report: Judy Milner

Judy is now the Nursery Co-ordinator and Annie Clark the Growing Friends co-ordinator.

The EFTPOS machine is a help for Saturday sales, being utilised on several occasions during the past 2 weeks.

Annie and Judy have purchased 3 extra tables and 4 chairs to assist in organising the nursery.

Judy offered to contact Ian Evans to prepare a quote for some terracing of the nursery slope. She is completing a rough plan which will also need to include more shading. This will need to be approved by CGB.

Labels are still being improved, with those with pictures being printed by the Bendigo Copy Centre and laminated. Thanks to Lindy for doing a great job.

Lots of plants have been brought from the Council nursery and have been accommodated into our nursery, making a valuable contribution to our Saturday sales.

QR code scanning and sign in is no longer required but members are still required to sign an attendance sheet as required for insurance purposes.

5. Botanical Illustrators Report: Pam Sheean

There has been a good turn up of members on Saturdays. Some people have already completed works for the exhibition when the Central Hub opens. Pam will let them know the end of April may be the possible opening date.

6. Walks and Talks Report:

There was discussion regarding the possibility of regular Saturday morning tours, commencing from the beginning of Autumn on the 1st Saturday of the month (5th March). This will be advertised on the Website and Facebook. Kirstie will provide a small sandwich board sign for display at front of the Samuel Gadd centre. Gold coin donation. New member

Anne Aston has much experience in guiding in other Botanic Gardens and will be able to give some ideas on training future guides here.

7. Dovyalis Report: Judy Milner

Kirstie and Anne Bridley have been invited to contribute articles. Pam has another English Garden article prepared. Any others will be greatly appreciated with all articles required by the end of February to give Judy time to prepare the newsletter.

That the reports be accepted:

Moved: Gerry Cox Seconded: Judy Milner Accepted

General Business:

1. AAFBG Handbury Award application. All agreed that the Friends as a group fit the criteria and Judy has prepared a draft and will distribute between members for appraisal and comments. Pam is prepared to complete and submit the application as it is required by 28th February.
2. Website management and Guidelines – Lindy has circulated draft guidelines for consideration with some amendments and additions suggested. Managing the website requires several people to assist with updating and editing. Bev Ormerod has been approached and is happy to be a manager with Pam. Bev will be invited to join the committee to report on the Website in the future. All agreed.
3. Regular guided tours – as covered in Walks & Talks report.
4. Improvements to the Nursery area – as covered in Gardens Friends report by Judy.
5. Eaglehawk Plant Market – Pam has been advised that the “Dahlia & Arts” festival will be replaced by the Eaglehawk Plant Market on March 19th this year. We have been asked if we would be interested in participating. The committee decided that the practicability of transporting plants and equipment would be too much work for the group and would also clash with our current Saturday Morning sales which are quite successful.
6. Spending of funds. Proposal regarding sculptures for GFTF – Pam recently visited Lambley Gardens near Ballarat and was impressed by sculptures there. More consideration will be given to those originally planned for GFTF and this topic will be added to the agenda for next meeting. We need to be aware of CGB plans for any sculpture in the gardens.

Anne Bridley thanked everyone for their attendance.

Meeting closed at 12:35 p.m.

Next Meeting: 11.30am Tuesday 19th April 2022 outside the Samuel Gadd Centre, Bendigo Botanical Gardens.