

Friends of Bendigo Botanic Gardens Inc.

Committee Meeting Minutes

Date: Tuesday 19th April 2022

Time 11:30 am

Location: Samuel Gadd Centre, Bendigo Botanic Gardens

Present: Pam Sheean, Anne Bridley, Annie Clark, Judy Milner, Jan Bobin,
Gerry Cox, Delene Comerford

Apologies: Kirstie Paterson, Lindy Sloan

Minutes of previous meeting held on the 15th February, 2022

That the minutes of the previous meeting are a true and accurate record:

Moved: Gerry Cox

Seconded: Pam Sheean

Accepted

Business Arising:

1. Quote for terracing – Judy. Ian Evans was contacted by Judy and subsequently attended the nursery to view the job. No quote has been received and no reply has been received to emails Judy has sent requesting the quote and/or reply. Annie suggested that we search for at least other 2 quotes. Judy & Annie will make enquiries.

2. Website Management – Pam. Bev Ormerod has come on board to assist Pam with updates. Some changes are being made but assistance from Wordsworth will be sought for reading the statistics to ascertain visitor numbers etc.

3. Model Rules: Anne Bridley. Access to the Consumer Affairs page has been gained – however the Model Rules on file don't seem to reflect some of our specific rules such as term of office etc.

Motion: that a cheque for \$187.10 be sent for the necessary amendments to be made as per our AGM Special Resolution. Ann Bridley to follow up and complete the necessary paperwork which needs to be sent in hard copy.

Moved: Delene Comerford

Seconded: Annie Clark

Accepted

4. Chrysanthemum Sales from Conservatory – the committee agreed that we would be happy to supply volunteers for the purpose of a chrysanthemum sale. We thought the Sunday following Mother's Day from 10am-2pm would be good, if that suits the Council. We will ask if it is possible for the council to organise advertising. A roster will be in place to ensure we have enough volunteers. Pam to advise Kirstie of the decision and will await further details.

New Members: Dawn Luhrs; Jan Harper; Noel & Kathryn Shanahan (received via website)

Moved: Annie Clark

Seconded: Gerry Cox

Accepted

That the Friends of Bendigo Botanic Gardens accept the above applicants to be a member of the club.

Reports:

1. Correspondence: Pam Sheean

Committee Meeting -Tuesday 19.04.2022

Dates: 10th February to 13th April 2022

Email IN	FROM	DETAILS
10.02.22	BGANZ	Reminder re Botanic Gardens Day in May
11.02.22	AAFBG	e-ucalypt news no.100 January 2 2022
13.02.22	Annie Clark	Latest membership
14.02.22	Annie Clark	Financial Report Jan-Feb 2022
14.02.22	Judy Milner	Draft Handbury Award application
16.02.22	Lindy Sloan	Suggested website management guidelines
16.02.22	Anne Bridley	Revised Handbury Award application
17.02.22	Bev Ormerod	re website management
21.02.22	AAFBG	Eurobodalla conference registration information
22.02.22	Joshua Owens	Query re Central Hub planning & Friends needs
22.02.22	Lindy Sloan	News item for inclusion on website
22.02.22	Annie Clark	Latest membership
22.02.22	Ken Beasley	Information re Bendigo Sustainability Festival
23.02.22	GCA	GCA Bulletin February 2022
23.02.22	Jan Bobin	Draft Committee meeting minutes
27.02.22	AAFBG	Receipt of Handbury Award application
27.02.22	Judy Milner	Friends Feb garden visit and plant swap
28.02.22	Kirstie Paterson	Request for tour from Strathdale Probus club
28.02.22	Judy Milner	Community notice for Guided walks
06.03.22	Jim Rolfe	Request for guest speakers @ Rotary club meeting
07.03.22	John Morvel	Notice of Chrysanthemum show in April
11.03.22	Annie Clark	Fwd. Creswick Garden Club show
11.03.22	Dennis Dole	Y Service Club donation query
15.03.22	Lindy Sloan	Notes & item for agenda following clean-up of the storeroom
23.03.22	Jim Rolfe	Response to guest speaker request
23.03.22	Lindy Sloan	Pictures & text for website
23.03.22	Willy Ostwald	Friends of Noosa Botanic Gardens newsletter
24.03.22	Judy Milner	Friends March garden visit & plant swap
24.03.22	Roger Permezel	Assistance request for AAFBG conference
25.03.22	Lindy Sloan	Update re website
25.03.22	Rohan Phillips	COVID survey for local groups
30.03.22	Penny Whipp	Information re the Queen's treebilee year
01.04.22	AAFBG	Notice of AGM & conference reminder
04.04.22	Kathryn Shanahan	New member via website
08.04.22	Jan Harper	New Member via website
10.04.22	AAFBG	Membership renewal invoice
12.04.22	Annie Clark	Welcome letter update

OUT	TO	DETAILS
12.02.22	FBBG Committee	Jan-Feb Meeting agenda & previous minutes
17.02.22	Bev Ormerod	Discussion re website management
22.02.22	Joshua Owens	Response to Central Hub & Friends needs
24.02.22	Adel Urie	News item for inclusion on website
25.02.22	AAFBG	Handbury Award application
25.02.22	Ken Beasley	Response to Bendigo Sustainability Festival
25.02.22	FBBG Members	Jan-Feb Meeting Minutes & News Page
25.02.22	Bgo Copy Centre	Minutes for printing
01.03.22	FBBG Committee	fwd- Tour request
11.03.22	Kirstie Paterson	fwd- Y Service Club donation
11.03.22	FBBG Members	Invite to Creswick Garden Club show
11.03.22	Jim Rolfe	Reply to guest speaker request
15.03.22	Dennis Dole	Reply to Y Service Club donation query
15.03.22	Anne Aston	fwd- upcoming garden tour details
16.03.22	Lindy Sloan	Re agenda item
31.03.22	Roger Permezel	Reply to assistance request
01.04.22	Kirstie Paterson	Queries re hub development & return of illustrators
13.04.22	Annie Clark	fwd- new member information x 2
13.04.22	FBBG Members	Bendigo Chrysanthemum club show

POSTAL MAIL

IN	FROM	
22.02.22	AAFBG	Eurobodella Conference registration pack
April 2022	Foundation & Friends of the Botanic Gardens	-The Gardens /Autumn
April 2022	Garden Clubs of Australia	- Our Gardens /Autumn

OUT	TO	
10.03.22	FBBG Members with no email	Jan-Feb Meeting Minutes & News Page

That the correspondence as circulated be accepted:

Moved: Jan Bobin Seconded: Delene Comerford Accepted

2. Treasurers Report: Annie Clark

Opening balance at 1/02/22		\$ 19,985.70
Receipts:	Membership	\$ 30.00
	Plant sale	\$ 3,189.20
	Botanical Illustration	00.00
	Publications	00.00
	Donation/Grant /Walks	00.00
	Dovyalis	00.00
<u>Total receipts:</u>		<u>\$ 3,219.20</u>

Expenses	L.Sloan – containers	36.80
	J.Milner - laminating pouches	46.90
	A. Clark - chairs	139.96
	Bendigo Copy Centre	100.80
	Garden City Pots	154.31
	Tyro fees	9.98
<u>Total Expenses</u>		<u>\$ 488.75</u>
Closing Balance at 31/03/22		\$ 22,716.15
(Illustrator's account \$ 218.38)		
Total Funds at 31/03/22		\$ 22,716.15

That the Treasurers report be accepted:

Moved: Annie Clark Seconded: Judy Milner Accepted

Accounts for Payment:

1. A.Clark - Bunnings	\$270.00
2. Bendigo Copy Centre	\$ 25.00

That the accounts for payment be accepted

Moved: Pam Sheean Seconded: Delene Comerford Accepted

Annie Clark submitted her resignation from the Treasurers position after more than 15 years. Anne Bridley congratulated and thanked Annie for her years of service to the FBBG, followed by a round of applause from the committee!

3. Gardens Staff Report: None

4. Growing Friends Report: Judy Milner reported that there have been some new members coming recently so there have been plenty of helpers. The Saturday plant sales are proving very successful. The amount of stock coming from the council nursery has now slowed so we are proceeding with more cuttings to boost our stocks.

We desperately need a meeting with the Project Officer of the Hub development Joshua Owens and Chris Mitchell, Manager Parks and Open Space before the next committee meeting to give us an update on the Hub development and to show them the value of our contribution to the gardens. A specific request will be made by Anne Bridley to set up a meeting ASAP.

5. Botanical Illustrators Report: Pam Sheean reports that a small number of illustrators have been attending on Saturdays. A new member attending has come from the Cranbourne Gardens group. Most are steadily working towards an 'Opening' exhibition for the Hub.

6. Walks and Talks Report: Anne Bridley and Judy Milner recently led a tour with Strathdale Probus. New Member Anne Aston also accompanied the tour and will be a welcome asset to the team. A new coordinator is needed for the Guides. Its hoped that Anne Aston will come on board as she has experience in guiding in other gardens. Meanwhile, any enquiries will be directed to Anne Bridley's contact number.

7. Dovyalis Report: Judy Milner has enough articles for an 8-page spread for the next edition due in May. This will include another one of Pam & Anthony Sheean's English gardens and also the presentation made to retiring members of the committee. Judy is on target to have it complete by the end of the month.

That the reports be accepted:

Moved: Gerry Cox Seconded: Delene Comerford Accepted

General Business:

1. As mentioned in Growing friends report – a meeting will be requested with Council officers, Joshua Owens and Chris Mitchell regarding planning and the Friends expectations of the gardens and Hub.

2. Treasurers Position: Jan Bobin was nominated and has accepted the position of Treasurer following Annie's resignation

Moved: Annie Clark Seconded: Judy Milner Accepted

Annie will retain the Membership secretary role. She will advise creditors of change of email address for accounts. Change of Signatures with the bank will be attended to by Pam & Jan.

3. Annie proposed an update of the "Welcome" letter for new members – a slight change of wording was agreed to by the committee.

4. Storeroom Clean out: Lindy prepared a list of items currently stored; requiring some action.

Plant Specimens & Seed Collections: A decision on the retention of these will be deferred until we know what space will be available in the new Hub building. Discussions revolved around the viability of seeds and specimens if they are not held in optimum conditions. Enquiries regarding a commercially available storage facility may be made once space in the hub is known.

Financial Records etc: Anne Bridley will speak to Carol Holsworth from the Historical Society regarding which items are recommended to be retained and if any could be transferred to them.

Other items: Deferred until space in the Hub is known.

5. Botanical Gardens Day – 29th May. Enquiries will be made with Kirstie regarding having guided walks. The Illustrators will be invited to swap to the Sunday for that weekend.

6. The Handbury Award: Advice has been received that our submission has won an award. This will be presented during the AAFBG conference in Eurobodalla from the 29 April to 1st May. As no one from FBBG is attending in person, Anne will reply and enquire regarding acceptance of the award remotely.

Anne Bridley thanked everyone for their attendance.

Meeting closed at 12:45 pm.

Next Meeting: Tuesday 21st June, 2022 at the Samuel Gadd Centre, Bendigo Botanical Gardens