

# Friends of Bendigo Botanic Gardens Inc.

## Committee Meeting Minutes

- Date:** Tue 16<sup>th</sup> August, 2022. Time 11:30 am
- Location:** Outside Samuel Gadd Centre, Bendigo Botanic Gardens
- Present:** Pam Sheean, Anne Bridley, Annie Clark, Judy Milner, Jan Bobin, Kirstie Paterson, Deb Degenhardt, Lyn Winn, Gerry Cox, Delene Commerford
- Apologies:** Lindy Sloan

Minutes of previous meeting held 19<sup>th</sup> July, 2022.

Amendment from Anne Bridley regarding her discussion with Carol Holsworth:

Business Arising item 3 - Please strike out "it is our responsibility to store records"

That the minutes of the previous meeting are a true and accurate record with the above amendment:

Moved: Annie Clark                      Seconded: Delene Commerford                      Accepted

### Business Arising:

1. AGM Planning - Pam: Mark Hall, the new council Biodiversity officer has accepted our invitation to be Guest Speaker. Annie Clark will organise tea and coffee for afternoon tea and Committee Members will "Bring a Plate." Pam will send out notices and reports to members 2-3 weeks beforehand.
2. The Australian Plants Society, Bendigo Group, Flower Show participation on 24/25 September: The group are happy for the Friends to have a couple of tables to present a display of Illustrators works, cards for sale, promotional material from the Friends group, and the History of the Friends booklet @\$1. A roster will be drawn up for helpers over the weekend and some to assist with set up on the Friday.

**New Members:** Julie Beck

Moved: Lyn Winn                      Seconded: Gerry Cox                      Accepted

That the Friends of Bendigo Botanic Gardens accept the above applicant to be a member of the club.

## Reports

1. Correspondence: Pam Sheean

Dates: 13<sup>th</sup> July – 9<sup>th</sup> August 2022

### Email

IN	FROM	DETAILS
15.07.22	DELWP	Environmental volunteers survey
18.07.22	Annie Clark	Updated Membership data
20.07.22	Brian Westley	CGB meeting request
20.07.22	Judy Milner	Draft updated membership form
20.07.22	BGCI	Cultivate#106
22.07.22	Jan Bobin	Draft FBBG Meeting minutes
22.07.22	Julie Beck	Online membership application
24.07.22	Annie Clark	Updated membership data
25.07.22	FBallaratBG	Invite to President for their 40 <sup>th</sup> Anniversary
25.07.22	Brian Westley	Notes from 25 <sup>th</sup> July meeting with Pam & Anne
27.07.22	GCA	Notice of Garden Club AGM
30.07.22	Judy Milner	Possible website photos
01.08.22	Brian Westley	Response to FBBG feedback re Samuel Gadd Centre
04.08.22	Annie Clark	Updated membership data
04.08.22	Nicole Ebert	Registration reminder for Botanic Guides Conference
07.08.22	Judy Milner	Notes from Judy & Annie re future use of SGC
08.08.22	Angair	Anglesea Wildflower Show
08.08.22	Judy Milner	Dot points for discussion at Special Meeting

OUT	TO	DETAILS
16.07.22	FBBG Committee	Draft July agenda & Correspondence Report
20.07.22	Brigitte Aylett	Acceptance of CGB meeting request
20.07.22	Judy Milner	fwd: Environmental volunteers survey
23.07.22	Annie Clark	fwd: membership application
27.07.22	FBBG Members	July FBBG Meeting Minutes, News Page & Notice of AGM
27.07.22	Bgo Copy Centre	Minutes, news page & Notice of AGM for printing
30.07.22	Brian Westley	FBBG Committee feedback re SGC
01.08.22	Brian Westley	Further update on FBBG position
02.08.22	FBBG Committee	Notice of Special Meeting on 9 <sup>th</sup> August 2022
08.08.22	Judy Milner	Dot points for discussion at special meeting

### Postal Mail

IN	FROM	
July	GCA	Our Gardens magazine – Spring edition
August	Lesley Thorp	Apology for not being able to continue at Growing Friends
August	Hip Pocket	Statement

OUT TO  
02.08.22 FBBG Members with no email Meeting Minutes, News Page & Notice  
of AGM

That the correspondence as circulated be accepted:

Moved: Deb Degenhardt      Seconded: Pam Sheehan      Accepted

2. **Treasurers Report:** Jan Bobin

Finance report for period 1/7/22-31/7/2022

1/07/2022	Opening Balance		\$25,740.18
	Income :		
	Plant Sales	\$2,142.30	
	Membership	\$ 405.00	
	Illustrators Paper	\$ 32.00	
		\$2,579.30	
	Expenses:		
	Plants/Tools/Materials	\$ 570.10	
	Printing & Stationery	\$ 184.50	
	Bank Charges (Tyro Settlement)	\$ 6.29	
	Botanical Illustrators	\$ 120.00	
		\$ 880.89	
31/07/2022	Closing Balance at Bank		\$27,438.59
	Illustrators Account		\$ 130.38

That the Treasurers report be accepted:

Moved: Jan Bobin      Seconded: Delene Commerford      Accepted

**Accounts for Payment:**

Bendigo Copy Centre Printing	\$ 52.30
Bendigo Bank - TYRO fees July	\$ 4.83
Hip Pocket Workwear	\$ 66.00
	\$ 123.13

That the accounts for payment be accepted

Moved: Jan Bobin      Seconded: Pam Sheehan      Accepted

**3. Gardens Staff Report:** Kirstie Paterson reported that she is filling a Higher Duties position for the next two weeks, so is not Supervising the gardens staff.

The Hub work is still progressing and hopeful for a September opening.

A new staff member, Ebony, will be assisting the gardens staff for the next 4 months – there is hope that the position may be made permanent. Also interviewing for a new apprentice.

Thank you to Anthony Sheean for his assistance with the Passions & Pathways visits by local school students. Unfortunately, the weather was anything but kind, so Anthony’s assistance was very welcome as was his knowledge of positions available within council.

**4. Growing Friends Report:** Judy Milner - We are having a good roll up at present and Members are becoming independent which is a help to Judy. Sales have been fluctuating a bit due to the weather which is understandable. Roster is working well.

Some supplies are needed: Labels – Judy has made enquiries and can get a better price for a 3000 quantity – approximately \$256. It was moved that Judy go ahead and purchase the bulk order of labels. As we have no account with the company Judy will pay and be reimbursed.

Moved: Delene Commerford                      Seconded: Annie Clark                      Accepted

Jan will purchase a bag of Perlite from B&B Basil at a much cheaper price than retail at \$14.50. Invoice will be supplied. All agreed.

**5. Botanical Illustrators Report:** Pam Sheean -As above, plans being made for our participation in the Native Plant Group day. Low numbers attending at present on Saturdays. It was suggested that maybe a notice could be put in the Bendigo Weekly to help boost numbers. It would be good to be able to return on Wednesday mornings as weekends don’t suit everyone.

**6. Walks and Talks Report:** Anne Bridley is leading a “Threatened Species Day” walk on 7th September, with support from Anthony. Our Saturday walks were suspended over Winter but we will look to reactivate in Spring, probably in October when the Hub construction should be completed and weather improved. Some extra signage and promotion are needed to encourage numbers attending.

**7. Dovyalis Report:** Judy Milner -Articles are required by end of September: Kirstie is doing an article on the Hub development. Anne B will do something on the Threatened Species. Photos of the Wirrakee Wattle currently flowering would be good – Pam & Anne B to arrange.

That the reports be accepted:

Moved: Gerry Cox                      Seconded: Lyn Winn                      Accepted

## **General Business:**

1. Future of the Samuel Gadd Centre: Chris Mitchell attended the meeting to discuss the Friends requirements. Chris and the Friends are looking for a solution to give both groups sufficient immediate and long-term solutions.

The proposition of installing a “Demountable” building for use by gardens staff is not financially possible. The current proposal to divide the building is not supported by the Friends group. The building was set up with much investment from both the Council and the Friends but is not large enough as it is, to expand our activities, or for the staff especially if there is an increase in the future. Kirstie is also trying to re-accommodate the Illustrators during the week. Suggestion was made to extend the building e.g. Another similar space to the existing main meeting area/kitchen on the other end. Chris will take that idea back to council. Everything will depend on available funds – annual budgets are currently being drawn up so a solution needs to be put forward to have funds allocated for the project.

A copy of the Special Committee Meeting minutes will be forwarded to Chris.

On the Hub – It looks promising towards the lease of the Café – plenty of interest has been shown and discussions are ongoing.

2. Threatened Species Day on September 7th – A walk will be conducted by Anne B as noted in Walks & Talks report.

There being no other business.

Anne Bridley thanked everyone for their attendance.

Meeting closed at 12:40. pm

Next Meeting: Tues 18<sup>th</sup> October, 2022 at the Samuel Gadd Centre, Bendigo Botanic Gardens.