



Friends of Bendigo Botanic Gardens Inc.

Committee Meeting Minutes

Date: Tuesday 15th November, 2022.
Time: 11:30 am
Location: Samuel Gadd Centre, Bendigo Botanic Gardens
Present: Delene Commerford, Pam Sheean, Jan Bobin, Annie Clark, Judy Milner, Lindy Sloan, Deb Degenhardt, Lyn Winn
Apologies: Gerry Cox, Anne Aston

Minutes of previous meeting held Tuesday 18th October, 2022

Jan advised of a small amendment to the Treasurer's report showing reallocation of some income, the illustrators account and accounts payable totals.

That the amendment be accepted:

Moved: Jan Bobin Seconded: Judy Milner Accepted

That the minutes of the previous meeting are a true and accurate record with the amendment to Treasurer's report:

Moved: Lyn Winn Seconded: Annie Clark Accepted

Business Arising: 1. Samuel Gadd Centre – Future Planning – Delene, Pam & Judy recently met with Councillors Andrea Metcalf, Mayor; Julie Sloan, Ward Councillor and Chris Mitchell, CGB Officer. An apology was received from the 3rd Ward Councillor, Dave Fagg. Delene reported that there was a positive outcome to the meeting. Judy laid the foundation of the discussion by speaking of the history of the Friends group and the important contributions made since inception, which followed with Pam speaking of the importance of the Samuel Gadd centre as a base for the Friends. Pam explained that after learning of the most recent plans for the Function Centre, there is a need for redevelopment to future proof the Samuel Gadd centre to suit both the Friends group and the gardens staff. The Councillors and Chris Mitchell supported a Budget priority submission to the City of Greater Bendigo 2023/24 Budget. A request for a Scope Development for an extension and refurbishment of The Samuel Gadd Centre submission has been prepared by Pam and forwarded to Committee members for comment.

A Motion was put forward by Judy that - The submission be forwarded to council promptly and without delay.

Moved: Annie Clark Seconded: Deb Degenhardt Accepted

2. End of year Celebrations: Set for Tuesday 13th December @ 2:00 pm – in the Larni Garingilang Function Centre. Our booking has been confirmed, followed by a guided tour of the surrounding gardens. The Friends Committee will supply an Urn, mugs, tea, coffee, milk etc. and members will be asked to "Bring a Plate" for sharing.



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3. Website Statistics Reporting – Pam advised that she was unable to get into the ‘C’ reporting portal but has contacted Adele at Wordsworth for assistance. She has requested a new password and document giving directions on how to read the data available. Adele will forward a ‘sample’ report so that we can have up to date reports on activity on our website at each meeting in future.

New Members: No new members this month.

Reports:

1. Correspondence: Pam Sheean

Dates: 13th October – 11 November 2022

Email

IN	FROM	DETAILS
13.10.22	GardenDesignFest	Garden tickets
13.10.22	Connect Greater Bgo	Account activation
13.10.22	Connect Greater Bgo	Content published
14.10.22	Scouts Vic	Biodiversity workshops
18.10.22	Judy Milner	Dovyalis for editing
19.10.22	GardenDesignFest	Garden List
20.10.22	Jan Bobin	Draft October Minutes
20.10.22	Mark Hall	Thanks for Biodiversity strategy submission
25.10.22	GardenDesignFest	Garden Maps
25.10.22	Gerry Cox	Leave of absence for Committee Meetings
25.10.22	Judy Milner	Dovyalis for mailing
26.10.22	Environmental Volunteering	October update
26.10.22	BGCI	Cultivate #109
27.10.22	Merridy Hall	Online Dovyalis subscription
27.10.22	National eDeposit	Deposit summary
27.10.22	Tim Entwisle	Acknowledgement & Thanks for Dovyalis
28.10.22	Councillor Support	Meeting details
30.10.22	GardenDesignFest	Bus Bookings
02.11.22	Judy Milner	Notes for Councillor meeting
02.11.22	Kirstie Paterson	Central Hub Booking confirmation
03.11.22	Mark Hall	Apologies for missed article deadline
09.11.22	Kirstie Paterson	Designed by Nature Biomimicry workshop details
09.11.22	Cardiac Defibrillators	Trade-in offer

OUT TO DETAILS

15.10.22	FBBG Committee	October Meeting agenda
18.10.22	Jan Bobin	DCA Invoice for payment
20.10.22	FBBG Members	GardenDesignFest Garden List
20.10.22	Rod Orr	Life Membership Certificate
20.10.22	Kirstie Paterson	Booking request
20.10.22	Mark Hall	Biodiversity Strategy submission
24.10.22	FBBG Members	October Meeting Minutes & News Page
24.10.22	Anne Rawson	Response re article request



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24.10.22	Taylor Oakes	Re Pesticide use link on our website
25.10.22	FBBG Sub Committee	Draft letter to Ward Councillors
25.10.22	Bgo Copy Centre	October Meeting Minutes for printing
26.10.22	Ward Councillors	Letter to Councillors re Samuel Gadd Centre
27.10.22	FBBG Members	Dovyalis Spring edition 16
27.10.22	Various	Dovyalis Spring Edition 16
28.10.22	FBBG Sub Committee	Proposed Councillor Meeting date & time
31.10.22	Councillor Support	Confirmation of meeting
02.11.22	FBBG Sub Committee	Draft background notes for upcoming meeting
02.11.22	Ward Councillors	Background notes for upcoming meeting
08.11.22	FBBG Illustrators	Central Hub booking confirmations
08.11.22	FBBG Committee	Draft November Meeting agenda
10.11.22	Mark Hall	Re future Dovyalis article

POSTAL MAIL

IN	FROM	DETAILS
19.10.22	Ken & Sue Ludeman	Membership payment
26.10.22	GCA	Our Gardens; Summer edition
OUT	TO	DETAILS
7.11.22	FBBG Members w/out email	Oct Meeting Minutes, News Page & Dovyalis

That the correspondence as circulated be accepted:

Moved: Deb Degenhardt Seconded: Delene Commerford Accepted

2 **Treasurers Report:** Jan Bobin

Opening Balance		\$28,334.56
Income :		
Plant Sales	\$ 663.10	
Membership	\$ 15.00	
Illustrators -		
	\$ 678.10	
Expenses:		
Plants/Tools/Materials	\$ 300.89	
Admin: Printing, Cons. affairs	\$ 81.70	
Admin : Bank Charges (Tyro Settlement)	\$ 12.28	
Illustrators - Reimbursement Art Sales	\$ 395.00	
	\$ 789.87	
Closing Balance at Bank		\$28,222.79
Illustrators Account		\$ 154.38

That the Treasurers report be accepted:

Moved: Jan Bobin Seconded: Annie Clark Accepted



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Accounts for payment

Bendigo Copy Centre Sept & Oct Printing	\$ 24.50
Bunnings - Hand Tools	\$ 37.44
Bendigo Bank - Tyro fees	\$ 7.74
Reimbursement to Judy for Adobe	\$ 43.99
Reimbursement to Pam for postage Dovyalis	\$ 17.60
Reimbursement to Pam for Eremophila Book from NPG	\$ 80.00
	\$ 211.27

That the accounts for payment be accepted

Moved: Jan Bobin Seconded: Delene Commerford Accepted

3. **Gardens Staff Report:** No report due to Kirstie being on holidays
4. **Growing Friends Report:** Annie Clark & Judy Milner advised that members have been doing a wonderful job with propagating in the nursery. The weeding group have been working on the nature strip which has been found too hard. The slope inside the nursery and near the gates has been worked on and looks really good. There has been great support recently, with sales increasing and the Saturday roster working well.
5. **Botanical Illustrators Report:** Pam Sheean is happy to announce that **Wednesday illustrators are back** and Kirstie has booked the function room in Larni Garingilang for each week from 9:00 am to 3:00 pm until 28th December. Kirstie also supplied some tea & coffee amenities for the group. The lighting is good and the space appreciated. Kirstie suggests a board outside to let people know the group are working in there. (See General Business 1.)
6. **Walks and Talks Report:** No walks & talks to report on at the moment. The Royal Botanic Gardens, Melbourne are currently running the “Design by Nature Biomimicry” workshops for 3 local schools in the Function room. The Friends were invited to observe but unfortunately no one was available to attend.
7. **Dovyalis Report:** Judy Milner - Issue 16 is now out and features some great articles by Anne Bridley & Pam & Anthony Sheean. New articles are now being accepted for the next edition. Mark Hall apologised profusely for not sending his article in on time but promises it will be available for next issue. Pam & Anthony have been visiting some local gardens so can do an article if required.
8. **Website Activity:** Pam Sheean – a request has been received from Consumer Notice.org, a community organisation whose mission is to promote consumers’ awareness of public health and safety hazards, particularly pesticides. They requested a link on our website which is discussed in General Business. Bev is trying to set up a Zoom meeting with Adele to get some assistance with adding new photos to the website. It is suggested to also add a



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small paragraph advising of our new president and acknowledging the work of the past president – this will be referred to Anne for her approval.

That the reports be accepted:

Moved: Annie Clark Seconded: Deb Degenhardt Accepted

General Business:

1. Digitizing Hard Copy records - Bev Ormerod via Pam: Discussions were held regarding which records can or need to be digitized and who could do the job. Ideas put forward include applying for a grant to employ an outside organisation to do the work – Bev has details re grant applications.

A motion that the Committee investigate accessing a grant to digitize our records with Bev's help regarding availability of funding:

Moved: Judy Milner Seconded: Delene Commerford Accepted

2. Pesticide usage link on our website – Pam has received an enquiry via our website, from a community group called Consumer Notice, asking for a link to be added regarding pesticide usage in the gardens. It was felt by the committee that it may not be in our best interest to have a connection with a particular group and also that doing this would create a precedent for other groups to put forward requests. The request is therefore denied.

3. Signage – Pam: Suggestions put forward for investigating signage to be used for promotional purposes e.g. Pull up signs and/or sandwich board style to be used when the Illustrators are working in the Larni Garingilang Function room and at times such as the recent stall at the Native Plant Show and at plant sales. Pam & Jan to investigate costs etc. and report back.

4. Dates over Christmas Break:

Growing friends: Last work day Tuesday 20th December – returning Tues 7th February 2023

Plant Sales: Last plant sale Saturday 24th December – returning 7th January 2023

Illustrators: Saturdays: 24th December – returning 7th January 2023
Wednesdays: Booked at the Function Centre until 28th December then at this stage resuming Wednesday 4th January 2023 (9.30am-12.00pm) at the Samuel Gadd Centre.

Delene Commerford thanked everyone for their attendance.

Meeting closed at 12:40 pm.

Next Meeting: Tuesday 21st February, 2023 at the Larni Garingilang Function Room or Samuel Gadd Centre, Bendigo Botanical Gardens – TBA.